

When you have an at-risk student

Principles to follow:

Identify Early

- Identify the problem
- Acknowledge the problem with the student
- Role model handling it in an accepting way/listen carefully to student's perspective
- Look for the positive and acknowledge it
- Address possible issues about difference
- Use your self-awareness to talk about how you are experiencing the interaction or situation
- When there's a problem, you must open the discussion first – it's your responsibility

Document

- Supervision Notes

Inform the faculty liaison

- Get an outside consultant

If problems continue:

Formal Process: Providing "Due Process" for the student

- 3-way meeting
- Addendum to the Learning Contract
- Corrective Action Plan
- Monitor the Plan